

# **Corporate Social Responsibility Policy**

## **1. Preamble**

The Corporate Social Responsibility Policy ("CSR Policy") of Induss Food Products & Equipments Limited ("the Company") builds a dynamic relationship between the Company on one hand and the society and environment on the other. CSR Policy of the Company is driven by a moral obligation and philanthropic spirit. The key objective of the Company is to address environmental and social issues.

## **2. Purpose**

The CSR Policy of the Company has been formulated and approved by the Board of Directors at its meeting held on 8<sup>th</sup> February 2024. The policy is inclined towards sustainable development of the society and environment and improve our living standards. The CSR Policy is formulated in accordance with the provisions of section 135 of the Companies Act, 2013 and rules made thereunder and other applicable laws to the company.

## **3. Definitions**

- (i) "Act" means the Companies Act, 2013.
- (ii) "Board of Directors" or "Board" means the collective body of the directors of the company.
- (iii) "CSR Committee" means Corporate Social Responsibility Committee constituted by the Board of Directors of the company.
- (iv) "CSR Policy" means CSR Policy of Induss Food Products & Equipments Limited
- (v) "CSR Rules" means the Companies (Corporate Social Responsibility Policy) Rules, 2014 as amended from time to time.
- (vi) "Implementing Agency" means any entity registered with Ministry of Corporate Affairs for undertaking CSR projects, which is engaged by the company to implement various projects in pursuance of CSR Policy.

## **4. Effective Date**

This policy shall be effective from the beginning of financial year 2023-24.

## **5. CSR Vision Statement & Objective**

The CSR Policy of the Company is a form of corporate self-regulation integrated into a business model. Therefore, the policy will function as a built-in, self-regulating mechanism whereby the business will monitor and ensure its active compliance with the spirit of law, ethical standards and international norms.

The main objective of the Policy is to establish the basic principles and the general framework of action for the management to undertake and fulfil its corporate social responsibility.

## **6. CSR Committee**

### **Composition:**

The Corporate Social Responsibility Committee shall consist of three Directors amongst whom one shall be an Independent Director.

**Meetings:**

The Committee shall hold meeting as and when required with at least one meeting in a year, to discuss various issues on implementation of the CSR Policy of the Company.

**Quorum:**

The quorum for a meeting of the Committee on CSR shall be one-third of its total strength (any fraction contained in that one-third being rounded off as one), or two members, whichever is higher.

**Sitting Fee:**

The Sitting Fees for attending the meeting shall be determined from time to time by the Board of Directors.

**Role of CSR Committee:**

CSR Committee was constituted by the Board of Directors in its meeting held on 11<sup>th</sup> August 2023 assigning the following functions:

- a) To recommend the amount of expenditure to be incurred on the activities as per Schedule VII of the Companies Act 2013;
- b) To formulate and recommend an annual action plan in pursuance of CSR Policy covering the following aspects:
  - i) the list of approved CSR projects or programs to be undertaken in areas or subjects specified in Schedule VII to the Act;
  - ii) the manner of execution of such projects or programs as specified in rule 4(1) of CSR Rules;
  - iii) the modalities of utilisation of funds and implementation schedules for the projects or programs;
  - iv) monitoring and reporting mechanism for the projects or programs; and;
  - v) details of need and impact assessment, if any, for the projects undertaken by the company;
- c) To review the progress of CSR initiatives undertaken by the Company.
- d) To monitor the implementation of the CSR Policy of the Company from time to time.
- e) To approve the Report on CSR activities to be included in the Annual Report as an annexure to the Board's Report.
- f) Recommend changes to the Board, if any, needed in the annual action plan with reasonable justification to that effect.
- g) Any other matter/thing as may be considered expedient by the members in furtherance of and to comply with the CSR Policy of the Company.

The CSR Committee should recommend the approach and direction of CSR activities to be undertaken by the company and also provide Guiding principles for Selection, Implementation and Monitoring of CSR projects as well as Formulation of the annual action plan

## **7. CSR Activities**

Company shall undertake CSR activities for development of the society and the environment, particularly in the vicinity of the areas where the facilities of the company are located as well as the areas where the Company operates.

CSR activities / initiatives by the Company will essentially focus on the following core areas such as Education, Sustainable Development, Healthcare, Community Development and other philanthropic and humanitarian activities.

## **8. Annual Action Plan**

The CSR Committee shall formulate and recommend to the Board an annual action plan which shall include the following:

- a) the list of CSR projects or programmes that are approved and to be undertaken by the company
- b) the manner of execution of such projects or programmes
- c) the modalities of utilisation of funds and implementation schedules for the projects or programmes;
- d) monitoring and reporting mechanism for the projects or programmes;
- e) details of need and impact assessment, if any, for the projects undertaken by the company.

The Board of Directors are empowered to alter the annual action plan during the financial year, if so recommended by the CSR Committee, based on the reasonable justification for such change.

## **9. CSR Spending**

The Company to ensure that minimum 2% of average net profit of the Company for immediately preceding three financial years ("CSR Expenditure") is spent on CSR activities approved by the Board. The net profit is to be calculated as per the provisions of section 198 of the Act.

The CFO shall monitor the utilization of funds for the purposes set forth and certify to this effect.

## **10. Ongoing projects and unspent amounts**

The amount remaining unspent as at the end of the financial year will be required to be transferred by the Company to the Fund specified under Schedule VII within six months from the end of the financial year and reasons for the amounts remaining unspent shall be required to be disclosed by the Company in the Board Report.

## **11. Implementing Agency:**

The Board shall ensure that the CSR activities are undertaken by the Company itself or through -

- a) a company established under section 8 of the Act, or a registered public trust or a registered society, registered under section 12A and 80 G of the Income Tax Act, 1961, established by the company, either singly or along with any other company, or
- b) a company established under section 8 of the Act or a registered trust or a registered society, established by the Central Government or State Government; or
- c) any entity established under an Act of Parliament or a State legislature; or
- d) a company established under section 8 of the Act, or a registered public trust or a registered society, registered under section 12A and 80G of the Income Tax Act, 1961, and having an established track record of at least three years in undertaking similar activities.
- e) The Company shall specify the project or programs to be undertaken through these entities, modalities of utilization of funds on such projects and programmes.

## **12. Mode of implementation**

CSR programs, projects or activities of the company should be implemented through following methods:

- Directly by the company;
- Implementing Agencies;
- Any foundation or body incorporated by the company and eligible to undertake such CSR projects.
- In collaboration with other organizations/group companies

## **13. Need and Impact Assessment**

The Company shall be required to conduct impact assessment of the CSR projects undertaken by it if the average target spending in each of the three financial years amounts to Rs. 1 crores or more and the minimum outlay of the project is Rs. 0.5 crore or more. The impact assessment shall be done by an independent external agency appointed by the Board. The report of impact assessment shall be reviewed and recommended by the CSR Committee, post which the same shall be approved and adopted by the Board of the Company. The expenditure incurred in impact assessment may be booked towards the CSR Expenditure of the Company for that financial year upto the higher of 2% of the total CSR Expenditure for that financial year.

A summary of impact assessment outcome shall be disclosed in the Board's Report.

## **14. Capital Assets**

Capital asset acquired or created by CSR projects should be held by the beneficiaries of the said CSR project or a trust or a local authority for the benefits of all. The company should take appropriate measure to ensure that such assets are utilized for the purpose it was meant for and should not be transferred or disposed off without prior permission of the company.

## **15. Review and Amendment**

The CSR Committee shall be fully responsible for the monitoring and review of the implementation of this policy in accordance with applicable laws from time to time. Any or all provisions of the CSR Policy would be subject to revision/amendment in accordance with the guidelines on the subject as may be issued from Government, from time to time. The CSR Committee shall provide recommendations as and when it deems necessary to the Board so as to amend/ modify/ revise the CSR Policy.

## **16. CSR Committee Members**

Corporate Social Responsibility Committee of the Company is presently comprised of the following Directors of the Company:

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